

**FOURTH SCHEDULE
PART I
FORMS FOR REVIEWS**

FORM RB 1

**REPUBLIC OF KENYA
PUBLIC PROCUREMENT ADMINISTRATIVE REVIEW BOARD**

APPLICATION NO.....OF.....20.....

BETWEEN

.....APPLICANT

AND

.....RESPONDENT (*Procuring Entity or Director General*)

Request for review of the decision of the..... (*Name of the Procuring Entity or Director General*) ofdated the...day of20.....in the matter of Tender No.....of20...

REQUEST FOR REVIEW

I/We.....,the above named Applicant(s), of address: Physical address.....Fax No.....Tel. No.....Email, hereby request the Public Procurement Administrative Review Board to review the whole/part of the above mentioned decision on the following grounds , namely:-

- 1.
- 2.

By this memorandum, the Applicant requests the Board for an order/orders that: -

- 1.
- 2.

SIGNED(Applicant)

Dated on.....day of/...20.....

FOR OFFICIAL USE ONLY

Lodged with the Secretary Public Procurement Administrative Review Board on.....day of20.....

SIGNED

Board Secretary

(r.73(1))

FORM RB 2

REPUBLIC OF KENYA
PUBLIC PROCUREMENT ADMINISTRATIVE REVIEW BOARD

REQUEST NO.....OF.....20.....

BETWEEN

.....APPLICANT

AND

..... RESPONDENT (*Procuring Entity or Director Genera*)

- TO: 1) (*Procuring Entity or Director Genera*)
 2)(Applicant)

HEARING NOTICE

Whereasthe Applicant herein has instituted a complaint against((*Procuring Entity or Director Genera*)) on..... (Date) particulars of which were set out in a Request For Review served upon you on

You are hereby required to appear on the...day of20.....at.....am/pm when the complaint against you will be heard by this Board sitting at

If you fail to appear the Applicant may proceed with the complaint and determination by order of the Board may be made in your absence.

Dated on.....day of.....20.....

Board Secretary

PART II
FEES FOR REVIEWS

1. Administrative fee Kshs 2,000

2. Upon filing a request for review, the fees payable shall be as follows-

<i>Amount of Tender</i>	<i>Fees</i>
<i>A – Tenders of Ascertainable Value</i>	
(a) Does not exceed Kshs 2,000,000	1% subject to a minimum of Kshs. 10,000
(b) Exceeds Kshs. 2,000,000 but not over Kshs. 50,000,000	The fees for Kshs. 2,000,000 plus an additional fee of 0.1% on the amount above Kshs. 2,000,000
(c) Exceeds Kshs. 50,000,000	The fees for Kshs. 50,000,000 plus an additional fee of 0.025% on the amount above Kshs.50,000,000 subject to a maximum fee of Kshs 80,000
<i>B – Tenders of Unascertainable Value</i>	
<i>(d) Pre-qualification</i>	
Simple tenders	Kshs 10,000
Medium tenders	Kshs 20,000
Complex tenders	Kshs 40,000
<i>(e) “Unquantified Tenders ”</i>	
Simple tenders	Kshs 10,000
Medium tenders	Kshs 20,000
Complex tenders	Kshs 40,000
<i>(f) Any other Tenders</i>	Fees as determined by the Secretary subject to a minimum of Kshs. 10,000 and a maximum of Kshs. 20,000
3. Upon grant of an adjournment to a party by the Board	Kshs.5, 000
4. Fee for filing preliminary objection	Kshs.5, 000
5. Fee to accompany the review of Director General’s order (s.106 (3))	Kshs.20, 000/=
6. Filing fees on each request for a review on debarment order (s. 117(3))	Kshs.20, 000
7. The Secretary may demand additional fee if the fee paid at the time of filing is less than that ascertained to be chargeable.	

Dated on the 30th November,2006.

AMOS KIMUNYA,
Minister for Finance.