

THRESHOLDS MATRIX FOR CLASS A PROCURING ENTITIES

Maximum or minimum level of expenditure allowed for the use of a particular procurement method			Segregation of duties for different officers and committees in the procurement cycle under the method		
Method	Works	Services	Person responsible for procurement initiation	Body responsible for the awarding the contract	Person responsible for signing the Contract
The minimum level of expenditure is Kshs 1,000,000 below this threshold use request for quotations	The minimum level of expenditure is Kshs 2,000,000 below this threshold use request for quotations	The minimum level of expenditure is Kshs 1,000,000 below this threshold use request for quotations	Head of the User Department	Tender committee	The Head of the Procuring entity or the Accounting Officer
The Maximum level of expenditure shall be Kshs 20,000,000. Above this threshold use open tender	The Maximum level of expenditure shall be Kshs 20,000,000. Above this threshold use open tender	The Maximum level of expenditure shall be Kshs 20,000,000. Above this threshold use open tender	The Head of the Procuring entity or the Head of the User Department	Tender committee	The Head of the Procuring entity or the Accounting Officer
The minimum level of expenditure is Kshs 1,000,000 below this threshold use request for quotations	The minimum level of expenditure is Kshs 2,000,000 below this threshold use request for quotations	The minimum level of expenditure is Kshs 1,000,000 below this threshold use request for quotations	Head of the User Department	Tender committee	The Head of the Procuring entity or the Accounting Officer
This method is not applicable for procurement of good	This method is not applicable for procurement of works	No minimum or maximum expenditure under this method provided the conditions under this section are met	Head of the User Department	Tender committee	The Head of the Procuring entity or the Accounting Officer
No minimum or maximum expenditure under this method provided the conditions under this section are met	No minimum or maximum expenditure under this method provided the conditions under this section are met	No minimum or maximum expenditure under this method provided the conditions under this section are met	The Head of the Procuring entity or the Accounting Officer	Tender committee	The Head of the Procuring entity or the Accounting Officer
			Head of the User Department initiates procurement whose expenditure is below Kshs. 500,000	Procurement committee awards for procurement whose expenditure is below Kshs.500,000	Head of the User Department signs contract for procurement whose expenditure is below Kshs.500,000
Maximum level of expenditure under this method is Kshs 2,000,000	Maximum level of expenditure under this method is Kshs 2,000,000	Maximum level of expenditure under this method is Kshs 1,000,000	Head of the User Department	Tender committee	The Head of the Procuring entity or the Accounting Officer
			Head of the User Department initiates procurement whose expenditure is below Kshs. 500,000	Procurement committee awards for procurement whose expenditure is below Kshs.500,000	Head of the User Department signs contract for procurement whose expenditure is below Kshs.500,000
Maximum level of expenditure under this method is Kshs 30,000 per procurement per item	Maximum level of expenditure under this method is Kshs 30,000 per procurement per item	Maximum level of expenditure under this method is Kshs 30,000 per procurement per item	Head of the User Department	User	The Head of the Procurement Unit
There is no minimum expenditure for the use of this method	There is no minimum expenditure for the use of this method	There is no minimum expenditure for the use of this method	Head of the User Department	User	The Head of the Procurement Unit

